

PATHWAYS CMH

POLICY TITLE: CHANGE IN TYPE OF TREATMENT	CATEGORY: RECIPIENT RIGHTS	
EFFECTIVE DATE: July 6, 2005	BOARD APPROVAL DATE: July 6, 2005	
REVIEW DATE: April 1, 2017	REVISION(S) TO POLICY STATEMENT: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	OTHER REVISION(S): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
RESPONSIBLE PARTY: Recipient Rights Supervisor or Designee	CEO APPROVAL: Mary J Swift, CEO	

APPLIES TO:

Employees, volunteers and contractual providers of Pathways CMH

POLICY:

It is the policy of the Pathways Board that the recipient, parent of a minor or guardian shall be informed when the recipient is ready for a change, release, discharge or has received maximum benefit from the current program.

The following standards shall be adhered to:

- A. A recipient's written plan of service shall include a specific date or dates when the overall plan, and any of its subcomponents, will be formally reviewed for possible modification or revision.
- B. Changes to the plan of service shall be made as part of the person-centered planning process. A recipient shall be informed when it is determined that he or she is ready for change, release, discharge, or has received the maximum benefit from current treatment. Required written notice about the change and how to request a review of this change shall be provided according to agency procedures.
- C. If the recipient is not satisfied with his or her individual plan of services, the recipient, the person authorized by the recipient to make decisions regarding the individual plan of services, the guardian of the recipient, or the parent of a minor recipient may make a request for a review to the designated individual in charge of implementing the plan.
- D. The review shall be completed within 10 days and will be conducted according to the agency's process and time frames for a local appeal.

PURPOSE:

To protect the rights of recipients

DEFINITIONS:

Primary Clinician

The staff member in charge of implementing the recipient's plan of service.

REFERENCES:

Act 258 of the Public Acts of 1974, as amended (Mental Health Code) Section 712 (2),
 Department of Community Health Administrative Rule 7199 (2) (j)
 Department of Community Health Master Contract BPG 4.5.1.1.

HISTORY:

Dates Reviewed: June 2008; May 2011; July 11, 2013; July 11, 2014; May 5, 2015; April 1, 2016; April 1, 2017

Dates Revised: June 2008; May 2011; July 11, 2013

Dates Approved: July 6, 2005

PROCEDURES

- A. The primary clinician will:
 - 1. Verbally inform the recipient, parent, or guardian about:
 - a. The proposed change, release, or discharge, or that the recipient has received the maximum benefit from current treatment;
 - b. The justification for such change or discharge;
 - c. The process for requesting a review of this determination.
 - 2. Provide required written notice, according to agency procedures, about review options within Pathways and the Department of Health and Human Services.