



**POSTING
(INTERNAL/EXTERNAL)**

LOCATION: Marquette County

POSITION TITLE: Shredder/Cleaner

POSITION STATUS: Non-Union (On-Call)

CLASSIFICATION: \$8.90 per hour (minimum wage)

RESPONSIBILITIES: This position is under the supervision of the Office Manager and will be primarily responsible for shredding agency documents which will require unloading shredding bins, and working with cross cut shredders. There may also be times when you will be responsible for cleaning around the office (to include wiping down the tables, cleaning conference rooms, and other tasks as assigned).

QUALIFICATIONS: High school diploma or GED and at least 18 years of age.

EFFECTIVE: Immediately

APPLY TO: Send letter of interest and resume to:

Pathways Human Resource Department
200 West Spring Street
Marquette, MI 49855
E-Mail: landerson@up-pathways.org
FAX: (906) 225-7282

APPLICATION DEADLINE: Open until filled

An Equal Opportunity Employer